

PROPERTY MANAGEMENT COMMITTEE

March 5, 2014

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Charlie Baum
Commissioner Adam Coggin
Commissioner Carol Cook
Commissioner Trey Gooch
Commissioner Tiffany Phillips
Commissioner Matt Young
Commissioner Allen McAdoo, C

OTHERS PRESENT:

Ernest Burgess Laura Bohling
Mark O'Neal Phil Griffin
Becky Shelton

Chairman McAdoo presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Cook moved, seconded by Commissioner Coggin, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

UPDATE ON SALE OF DELINQUENT TAX PROPERTY:

Mayor Burgess reminded the Committee three parcels were previously approved to be sold. An ad has been placed in a newspaper and on March 11 at 10:00 a.m. written proposals will be received on the parcels. The County then has to publish again the amounts of the bids received and the public can bid again with at least a 10% increase. If subsequent bids are received, there will be a mini-auction by the Mayor. If no increased bid is received after the initial written proposals, then the parcels can proceed to be sold.

UPDATE ON DNJ PROPERTY:

Mayor Burgess next reminded the Committee the Commission previously approved a Purchase Agreement for the DNJ property. The environmental review is in process and the company is on site. The County should have the findings in a week or so and needs to be prepared to take action if any remediation is required. Mayor Burgess advised this will probably not be ready for discussion by the next Commission meeting.

PUBLIC BUILDING AUTHORITY AGREEMENT FOR DESIGN OF JUDICIAL CENTER:

The Committee previously approved guidelines for handling the design and construction of the new Judicial Center and the same have been used to prepare agreements for architectural and engineering services to develop the construction plan and for the construction itself. The agreements were prepared by the County Attorney and have been submitted to the PBA and its attorney, Matt Murfree. The PBA meets tomorrow night to consider the agreements. Mayor Burgess advised if the Committee agreed, it could approve the agreements subject to PBA approval. The agreement for design can be executed now. As to the agreement for construction, the Committee can agree it is a template for future work but it will not be signed until the project is funded.

Commissioner Baum asked to have the role of project manager defined. Mayor Burgess advised a project manager could be one person or the construction manager could be an entity. The PBA has not decided yet which one to use. The project manager or construction manager is an extension of the PBA and County for the day to day oversight. The Judicial Center is a major project and will need

oversight but the PBA will decide who to hire. A project manager was used on the Correctional Work Center project but it was a team.

The Justice Planning Associates will continue to be involved as the Programatic Advisor and is another extension of the County.

"Commissioner Gooch moved, seconded by Commissioner Cook, to approve the agreements as presented subject to acceptance by the Public Building Authority. This motion passed unanimously by acclamation."

JAIL ROOF:

Commissioner Young inquired as to the jail roof. Mayor Burgess advised grants are being applied for but if not received the County will have to step up to replace the roof.

There appearing to be no further business to come before the Committee, Chairman McAdoo declared the meeting adjourned at 5:52 p.m.

ALLEN McADOO, Chairman